



Istituto di Istruzione Superiore "Rita Levi Montalcini"

Argenta e Portomaggiore

Via Matteotti n° 16 - 44011 Argenta (FE) - C.F. 92005980385

Tel. 0532-804176 - Fax. 0532-319175 e-mail: FEIS00100D@istruzione.it



EDUCATIONAL AGREEMENT OF JOINT RESPONSIBILITY

School is a community where learning and education are complex and continuous processes which require cooperation between students, families and the whole school community. It is not only the place where learning takes place, but an educational community equipped with human resources - material and immaterial - times, organizations etc. which require complex operations regarding management, optimization, conservation, participation and observance of the regulations.

To this end, parents/guardians and the Headmaster sign the following Educational Agreement of Joint Responsibility regarding the relationship between school, students and their families.

The school - student - family relationship is the primary objective of this educational agreement. To promote and develop this relationship parents, students and staff undertake a particular commitment.

The fundamental documents of the school (school regulations, educational planning etc.) contain at least one section where the rights and duties of parents/guardians, students and staff are outlined. These documents are made public and available to anyone who requests to see them.

Joint responsibility entails that parents who sign school enrolment papers commit to complying with the provisions contained within this agreement and the aforementioned documents. This commitment also applies to their children. Furthermore, parents commit to assuming civil and monetary liability for any damage caused by their children, especially if they are minors. By signing this agreement, parents/guardians are aware that acts of non-compliance by children/students can lead to disciplinary action. The school regulation document outlines the forms of disciplinary measures and ways of appealing them. In the case of damage to things or injuries to people, penalties are based upon the principle of compensation (art. 4, subsection 5 of the D.P.R. 249/1998 as modified by the D.P.R. 235/2007).

The headmaster, as the legal representative of the institution and the person in charge of its management, commits to guaranteeing the rights of students and parents outlined in this agreement.

RIGHTS AND DUTIES OF THE INDIVIDUALS INVOLVED IN THE AGREEMENT

Commitments made by the family:

To comply with the rules outlined in the fundamental documents of the institution and maintain a constructive dialogue in order to improve educational actions and family behaviour.

To overcome the principle of 'delegating' responsibility, devoting time to improving relationships, learning abilities and educational planning.

To take an interest in the learning activities offered by the school in order to positively influence their own actions within the family and society

To keep up-to-date regarding their son/daughter's educational and disciplinary progress, taking action if necessary.

To inform the school in case of problems which may affect the learning process.

To report to the school possible disruptions or critical situations which could hinder wellbeing in the classroom / school.

To ensure that their son/daughter has a regular attendance record and arrives at lessons punctually.

To actively participate in the different school boards both through their own representatives directly with the teachers of the class council.

To attend meetings with the Headmaster and the teachers, if requested.

To keep in touch with their own class council representative.

To verify together with the class coordinator and the other teachers whether their son/daughter's choice of course appears to be appropriate for them

To encourage their child to adopt correct and respectful behaviour and language, encouraging them to respect the school environment, taking care of the facilities and equipment, to wear suitable clothes, and to adhere to both the school's no-smoking policy and the ban on the use of mobile and other electronic devices unless authorised by the teachers or the Headmaster.

To consciously and responsibly acknowledge possible damage (1) to people, furniture or equipment caused by their son/daughter and accept civil and monetary liability for the damage caused, especially if they are minors.

To comply with health-related conditions regarding school attendance, namely ensuring that all the following conditions apply to their own son/daughter:

Absence of respiratory symptoms and a body temperature not exceeding 37,5° C over the last 3 days

Not having been in quarantine or self-isolating isolation at home in the last 14 days

Not having been in contact with positive cases of Covid, to the best of their knowledge, in the last 14 days.

Students must not return to school until **all three** of the above conditions apply.

To respect the contents of the Communication Plan published on the school website and regularly check the electronic register, the website and memos.

To endorse the educational agreement and the work-related learning (PCTO) activities contained within it, since PCTO activities are an important part of the school curriculum, and contribute to the achievement of the skills outlined in the school's Educational and Professional Profile (PECUP).

To collaborate effectively with the teachers and school to ensure active student participation in all PCTO activities.

To ensure the best possible conditions for the application of remote learning, specifically, collaborating with the school so that students participate with diligence, using the microphone and video camera when requested by the teacher to do so. In the case of technical problems, the family should get in touch with the school as quickly as possible in order to resolve them.

To share and discuss the contents of the Educational Agreement with their son / daughter.

(1) Damage could relate to: tidiness of the classroom walls, conservation of chairs and desks, damage to existing furniture, to the alteration of the electrical system, to the integrity of door and window frames, including damage to common spaces. Also consider the misuse of bathrooms with possible damage to fixtures, theft and tampering inside the Science and IT labs, damage to the sports equipment inside the gym and all cases where it is proved that damage has been caused as a result of student misbehavior.

Rights of students' families:

To be guaranteed educational provision by the school without discrimination on the grounds of sex, race, language, religion, political opinions, socioeconomic and psychophysical conditions and to be recognized by the school as an interlocutor in the responsibility for their child's education.

To be kept up-to-date regarding their child's educational and behavioural progress.

To be informed of organizational and educational choices.

To be aware of the Educational Offer (curriculum) provided by the school and of all the documents which are included within it (the school rules and regulations, planning, etc.)

To receive objective, transparent and prompt evaluations of their child's learning and to consult the school whenever it is deemed necessary.

To be represented within the school organization.

Commitments made by students:

To take an active and constructive part in school life.

To carry out tests and evaluations in a responsible manner; to do the work set by teachers and contribute positively to their own academic success.

To show the same respect towards the headteacher, teachers, school staff and classmates as they themselves would expect to be shown.

To behave correctly and in line with the principles and the rules of civil coexistence regarding the exercise of rights and fulfillment of duties.

To regularly attend all school activities, arriving on time and avoiding unnecessary absences.

To do the homework set by the teacher and, if absent, check the assigned homework in the electronic register.

To bring the books and equipment required for each subject.

To participate in the support activities and remedial lessons provided for students who are shown to be struggling with subjects when marks are given at the end of the first quadrimester and at the end of the year.

To maintain appropriate behaviour during visits and school trips, so as not to create dangerous situations both for themselves and for others.

To behave in a way that befits the school environment, dressing appropriately and using appropriate language.

To take good care of the rooms and equipment used within the school and not cause damage to them.

To report any incidents which result from anti-social behaviour.

Not to smoke anywhere on the school premises

Not to use mobile or electronic devices on the school premises and not to take photos or record film or audio unless deemed appropriate for educational purposes by a teacher.

To endorse the educational agreement and the work-related learning (PCTO) activities contained within it, since PCTO activities are an important part of the school curriculum, and contribute to the achievement of the skills outlined in the school's Educational and Professional Profile (PECUP).

To attend work placements and other PCTO activities with commitment, responsibility and punctuality, respecting both the rules and regulations of the school and those of the workplace.

To take all necessary measures to protect their school account and avoid using it for non-educational purposes.

To respect the contents of the Communication Plan published on the school website and regularly check the electronic register, the website and memos.

To participate with diligence in lessons delivered via remote learning, using the microphone and video camera when requested by the teacher to do so. In the case of technical problems, students should get in touch with the school as quickly as possible in order to resolve them.

Not to attend school if they do not meet the following conditions:

Absence of respiratory symptoms and a body temperature not exceeding 37,5° C over the last 3

days

Not having been in quarantine or self-isolating at home in the last 14 days

Not having been in contact with positive cases of Covid, to the best of their knowledge, in the last 14 days

Rights of students:

Every student is protected by and guaranteed the right to a qualified cultural education and teaching appropriate to the levels of learning laid out in the school programmes, without social, ideological and religious bias.

Students have the right to information regarding the rules and decisions underpinning school life. Students with Special Educational Needs have the right to individualised, personalised teaching based on their specific educational plan (PDP or PEI) and to evaluations based on what they have effectively learned.

Students have the right to be constantly informed with regard to the objectives of their course and the assessment criteria to be used during each phase of learning .

Every student is protected by privacy and confidentiality rights regarding personal information.

Commitments made by the School Institute:

To guarantee regularity and continuity of service without discrimination, cooperating with families and with other local institutions. The school promotes activities which welcome and encourage the integration of students to ensure continuity at the beginning of their education.

The school staff (teachers, secretaries, janitors and the headmaster) act following the criteria of objectivity and fairness in carrying out their functions outlined in the POF (Educational Syllabus published on the school website).

To guarantee transparency regarding learning and outcomes, communicating results clearly via a mark out of ten and, if necessary, a written evaluation.

To guarantee communication of test results within two weeks, except in exceptional circumstances. To guarantee families the right to be informed and the right to consult and verify information.

To inform students and parents of educational strategies and the student's level of attainment.

To inform students of learning goals and how these can be achieved, with clear instructions about what is expected of them.

To specify the criteria for oral, written and laboratorial evaluations.

To set tests taking account of the overall workload of the class.

To guarantee an even workload when assigning homework, taking into consideration the characteristics of the class, the number of hours spent at school and ensuring a balance between written, oral and practical activities.

To encourage the active participation of students by fostering dialogue and respect among them so they can work to the best of their own abilities, and to respect differences in their individual learning styles, solving possible conflicts and difficulties regarding student integration and cohesion.

To commit to creating an environment that is as peaceful as possible, helping students to overcome situations of difficulty.

To promote students' capacity to show initiative, make decisions and take on responsibilities.

To encourage students to appreciate and give importance to different opinions.

To motivate students in their learning, helping them to develop awareness of their skills and aptitudes during the learning process.

To work collaboratively as part of the class council, subject departments and board of teachers.

To plan the annual programme of educational activities, monitoring the need for remedial and support work arising during the year.

To commit to helping and supporting students and developing learning among fellow students.

To commit to promoting technological innovations and fostering the most appropriate learning strategies according to the different needs of students.

To commit to teaching the need for respect towards people and things in order to foster well-being within the school.

To commit to activating work-related learning (PCTO) activities in collaboration with companies and local institutions which work together with the school to provide internship positions and create a bridge between the worlds of school and work.

The rights of the School Institute:

To be recognised as a public educational institution.

To exercise freedom of teaching (section 33 of the Constitution) and to plan and execute its own educational syllabus (POF) by choosing the best educational, methodological and strategic procedures for all students.

The respect of all staff (headmaster, secretaries, janitors) as human beings as well as the role they perform.

The application of norms and relative sanctions according to the school regulations and the student guidelines.

To carry out planning activities which respect the school's autonomy and which are appropriate for the users within its jurisdiction.

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(DATE)

The Headmaster Prof. Diego Nicola Pelliccia	
Parent / Guardian (NAME AND SURNAME IN CAPITAL LETTERS) (SIGNATURE)
Parent / Guardian (NAME AND SURNAME IN CAPITAL LETTERS) (SIGNATURE)
Student (NAME AND SURNAME IN CAPITAL LETTERS) (SIGNATURE)

IL DIRIGENTE SCOLASTICO
Prof. Diego Nicola Pelliccia